



# Brighton & Hove City Council


## COMMITTEE WORK PROGRAMME 03 Edition

KING'S HOUSE  
GRAND AVENUE  
HOVE  
BN3 2LS  
[www.brighton-hove.gov.uk](http://www.brighton-hove.gov.uk)

Published 3 June 2014

For further detailed information regarding specific issues to be considered by the Committee please contact the named contact officer for the item concerned.

Brighton & Hove City Council Committee Work Programme June 2014 to March 2015

The Council has chosen to publish a **Committee Work Programme** setting out matters which are anticipated to come before the Council and/or a Committee during the next 12 months. The programme will detail both **key decisions**  and non-key decisions in the period covered by the Programme. Not all decisions can be listed because in some cases the need for a decision is not known at the time of publication. However an updated version of the Programme will be published on a monthly basis

The Council's Constitution states that a key decision is one that involves:

- (a) *Expenditure which is, or the making of savings which are, significant having regard to the expenditure of the City Council's budget, namely above £500,000 per annum; or*
- (b) *Is significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions (wards).*

As a matter of good practice, the Council's Committee Work Programme highlights those items listed as key decisions to inform local residents of such matters that are to be considered. The exception being those issues which are dealt with under the urgency provisions.

For each decision included on the Programme the following information is provided:

- the committee or body that is to make the decision and the date of the meeting
- the title of the report and decision to be considered
- individuals/groups that will be consulted prior to the decision being taken
- a list of other appropriate documents
- the name and telephone number of the contact officer and to whom any representations should be sent for each item.

The Programme is updated and published at the beginning of every month on the Council's web-site.

Meetings of the Council and Committees are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). Copies of agenda and reports for meetings are available on the web site in advance of meetings. For further details on the time of meetings and general information about the Plan please contact Mark Wall, Head of Democratic Services at Kings House, Grand Avenue, Hove, BN3 2LS, or telephone 01273 291006 or send an e-mail to [mark.wall@brighton-hove.gov.uk](mailto:mark.wall@brighton-hove.gov.uk).

For further detailed information regarding specific issues to be considered by the Committee please contact the named contact officer for the item concerned.

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
<b>Decisions Anticipated for June 2014</b>				
<b>POLICY &amp; RESOURCES COMMITTEE</b>				
41468	<b>Targeted Budget Management (TBM) Provisional Out-turn 2013/14</b> <i>All Committee Decisions</i>  <i>Wards affected: All Wards</i>	12 Jun 2014		Report of: Executive Director for Finance & Resources  Report Author: Jeff Coates Tel: 29-2364
41324	<b>Free parking on Sundays</b> <i>All Committee Decisions</i> Assessment of the proposal (at full Council) to introduce free parking on Sundays  <i>Wards affected: All Wards</i>	12 Jun 2014		Report of: Executive Director for Finance & Resources  Report Author: Austen Hunter Tel: 29-2245
41593	<b>Confirmation Article 4 Direction - Office to Residential</b> <i>All Committee Decisions</i> Following further consultation and consideration of responses recieved the report seeks confirmation of the article 4 direction made 25 July 2013.  <i>Wards affected: Hove Park; Preston Park; Queen's Park; Regency; St Peter's &amp; North Laine</i>	12 Jun 2014 12 Jun 2014		Report of: Executive Director for Environment, Development & Housing  Report Author: Helen Gregory Tel: 29-2293

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
41625	<p><b>Procurement of Reactive Fabric Maintenance and Minor New Work to a value of £25,000 for the Council's Operational Buildings managed through the Property and Design Corporate landlord Helpdesk System.</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	12 Jun 2014		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Martin Hedgecock Tel: 295047</p>
41780	<p><b>Hove Park Depot disposal</b>  <i>All Committee Decisions</i>                      Disposal of land on long leas</p> <p><i>Wards affected: Hove Park</i></p>	12 Jun 2014		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Ralph Long Tel: 29-1442</p>
41782	<p><b>Hove Park Depot disposal (exempt category 3)</b>  <i>All Committee Decisions</i>                      Disposal of land on long lease</p> <p><i>Wards affected: Hove Park</i></p>	12 Jun 2014		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Ralph Long Tel: 29-1442</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
41937	<p><b>Brighton and Hove City Council Provision of Arboricultural Services</b>  <i>All Committee Decisions</i></p> <p>The current provision of arboriculture services contract with Connick Tree Care expires on the 31st January 2015. It is imperative that the council's provision for a high quality of pruning work by a contractor continues as part of service expectations for its residents and highway users. It is recommended that a 5 year term contract is offered worth approximately £750000.</p> <p><i>Wards affected: All Wards</i></p>	12 Jun 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Ian Brewster Tel: 294349</p>
41955	<p><b>Progress Report on the Workforce Equalities Action Plan</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	12 Jun 2014 12 Jun 2014		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Liz Boswell Tel: 29 - 1307, Sue Moorman, Catherine Vaughan Tel: 29-1333</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
41968	<p><b>Governance of Value for Money Phase 4</b> <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	12 Jun 2014		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Julie Nichols Tel: 29-1304, Nigel Manvell Tel: 29-3104</p>
41041	<p><b>Development of Shared Lives</b> <i>All Committee Decisions</i></p> <p>This report focuses on a request to Committee to agree the transfer of the Sussex Partnership Foundation Trust Shared Lives Scheme (SPFT Shared Lives) to the Brighton &amp; Hove Shared Lives Scheme (In-House)</p> <p><i>Wards affected: All Wards</i></p>	12 Jun 2014		<p>Report of: Executive Director for Adult Services</p> <p>Report Author: David Pena-Charlon Tel: 01273-296810</p>
42106	<p><b>Adult Services- Future service models</b> <i>All Committee Decisions</i></p> <p>Policy &amp; Resources Committee in December asked for a business case to be developed to demonstrate whether an Local Authroity Trading Company should be established for ASC services. This report provides the outcome of this work.</p> <p><i>Wards affected: All Wards</i></p>	<p>12 Jun 2014</p> <p>12 Jun 2014</p>		<p>Report of: Executive Director for Adult Services</p> <p>Report Author: Karin Divall Tel: 29-4478</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
<b>CHILDREN &amp; YOUNG PEOPLE COMMITTEE</b>				
41427	<p><b>Consultation on charging for some Children's Centre services</b>  <i>All Committee Decisions</i>                      To ask for permission to consult on charging for some Children's Centre services as agreed in the Council's budget.  <i>Wards affected: All Wards</i></p>	2 Jun 2014		<p>Report of: Executive Director for Children's Services                      Report Author: Caroline Parker Tel: 29-3587</p>
41719	<p><b>Brighton &amp; Hove Youth Justice Strategy 2014-2016</b>  <i>All Committee Decisions</i>  <i>Wards affected: All Wards</i></p>	2 Jun 2014		<p>Report of: Executive Director for Children's Services                      Report Author: Steve Barton Tel: 29-6105</p>
41721	<p><b>Early Help Pathway and Hub</b>  <i>All Committee Decisions</i>  <i>Wards affected: All Wards</i></p>	2 Jun 2014		<p>Report of: Executive Director for Children's Services                      Report Author: Steve Barton Tel: 29-6105</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
41735	<p><b>SEN annual report and progress report on the SEN Strategy</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	2 Jun 2014		<p>Report of: Executive Director for Children's Services</p> <p>Report Author: Claire King, David Cooper, Regan Delf Tel: 01273 293504</p>
41737	<p><b>Brighton and Hove Inter-agency Threshold document for Children in Need</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	2 Jun 2014		<p>Report of: Executive Director for Children's Services</p> <p>Report Author: Claire King, Tracy Brooke Tel: 29-5574</p>
42103	<p><b>Special Educational Needs and Disability (SEND) Review</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	2 Jun 2014		<p>Report of: Executive Director for Children's Services</p> <p>Report Author: Claire King, Lisa Brown Tel: 01273 293568, Regan Delf Tel: 01273 293504, Jenny Brickell Tel: 26-5794</p>



Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
42189	<p><b>Hove Park Secondary School Academy Conversion Consultation</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	2 Jun 2014		<p>Report of: Executive Director for Children's Services</p> <p>Report Author: Claire King, Jo Lyons Tel: 293514</p>
<b>HEALTH &amp; WELLBEING BOARD</b>				
42075	<p><b>SEN and Disabilitiy Services Review</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	10 Jun 2014		<p>Report of: Executive Director for Children's Services</p> <p>Report Author: Caroline De Marco Tel: 01273 291063</p>
42084	<p><b>Brighton &amp; Hove Health &amp; Wellbeing Board: New Terms of Reference</b>  <i>All Committee Decisions</i>                      To present the new HWB ToR (as agreed at April 14 P&amp;R/May 14 Full Council)</p> <p><i>Wards affected: All Wards</i></p>	10 Jun 2014		<p>Report of: Director of Public Health</p> <p>Report Author: Giles Rossington Tel: 01273 291038</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
41145	<p><b>Independent Drugs Commission: Report Back</b>  <i>All Committee Decisions</i>                      Report back on progress in implementing the agreed recommendations of the Independent Drugs Commission</p> <p><i>Wards affected: All Wards</i></p>	10 Jun 2014		<p>Report of: Director of Public Health</p> <p>Report Author: Peter Wilkinson Tel: 01273 296562</p>
41171	<p><b>Happiness: Brighton &amp; Hove Mental Wellbeing Strategy</b>  <i>All Committee Decisions</i>                      The City Council and the CCG are developing a Happiness Strategy to improve mental wellbeing in Brighton &amp; Hove.</p> <p><i>Wards affected: All Wards</i></p>	10 Jun 2014		<p>Report of: Director of Public Health</p> <p>Report Author: Paula Murray Tel: 29-2536, Clare Mitchison Tel: 01273 296576</p>
41222	<p><b>End of Life Pathways - HWB</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	10 Jun 2014		<p>Report of:</p> <p>Report Author: Simone Lane Tel: 01273 574776</p>
41224	<p><b>Clinical Commissioning Groups 2 Year Commissioning Plan</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected:</i></p>	10 Jun 2014		<p>Report of:</p> <p>Report Author: Geraldine Hoban Tel: 01273 574863</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
41246	<p><b>Better Care Fund Update</b> <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	10 Jun 2014		<p>Report of: Executive Director for Adult Services</p> <p>Report Author: Denise D'Souza Tel: 29-5032, Geraldine Hoban Tel: 01273 574863</p>
41248	<p><b>Health &amp; Wellbeing Board Terms of Reference</b> <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	10 Jun 2014		<p>Report of: Head of Law (Monitoring Officer)</p> <p>Report Author: Giles Rossington Tel: 01273 291038</p>
41301	<p><b>Director of Public Health Annual Report</b> <i>All Committee Decisions</i></p> <p>DPH presents his 2014 annual report for information</p> <p><i>Wards affected: All Wards</i></p>	10 Jun 2014		<p>Report of: Director of Public Health</p> <p>Report Author: Chris Naylor, Dr Tom Scanlon Tel: 29-1480</p>
40284	<p><b>Providing Homes for People with Learning Disabilities</b> <i>All Committee Decisions</i></p> <p>To update the Committee on phase two of a review of learning disability accommodation directly provided by the council.</p> <p><i>Wards affected: All Wards</i></p>	10 Jun 2014		<p>Report of: Executive Director for Adult Services</p> <p>Report Author: Karin Divall Tel: 29-4478</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
40221	<p><b>Integrated Community Equipment Service</b> <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	10 Jun 2014		<p>Report of: Executive Director for Adult Services</p> <p>Report Author: Anne Richardson-Locke Tel: 01273 290379</p>
<b>HOUSING COMMITTEE</b>				
41797	<p><b>Housing Adaptations Service update report</b> <i>All Committee Decisions</i></p> <p>update on outturn 2013 - 14, highlight future commitments and capital funding pressures going forward</p> <p><i>Wards affected: All Wards</i></p>	18 Jun 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Martin Reid Tel: 293321</p>
41849	<p><b>New Homes for Neighbourhoods</b> <i>All Committee Decisions</i></p> <p>Report asking asking for Committee agreement to progress housing development schemes</p> <p><i>Wards affected: All Wards</i></p>	18 Jun 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Sam Smith Tel: 01273 291383, Carol Jenkins Tel: 29-3832, Jaine Jolly</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
42139	<p><b>Homelessness Strategy 2014 - 2019</b>  <i>All Committee Decisions</i>                      Report to submit Draft Homelessness Strategy to the Housing Committee for adoption as the Homelessness Strategy 2014 - 2019</p> <p><i>Wards affected: All Wards</i></p>	18 Jun 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: James Crane Tel: 292933</p>
42173	<p><b>Annual Report to council tenants and leaseholders 2014</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	18 Jun 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Diane Hughes Tel: 01273 293841, Ododo Dafe Tel: 29-3201</p>
<b>ECONOMIC DEVELOPMENT &amp; CULTURE COMMITTEE</b>				
40435	<p><b>Coast to Capital Local Enterprise Partnership. Draft Strategic Economic Plan</b>  <i>All Committee Decisions</i>                      A report providing information on consultation Draft of Strategic Economic Plan produced by the Coast to Capital Local Enterprise Partnership</p> <p><i>Wards affected: All Wards</i></p>	19 Jun 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Nick Hibberd Tel: 29-3756</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
40002	<p><b>East Sussex, South Downs and Brighton &amp; Hove Waste and Minerals Sites Plan</b>  <i>All Committee Decisions</i>                      This is the first draft of the East Sussex, South Downs and Brighton &amp; Hove Waste and Minerals Sites Plan. The draft document includes a shortlist of sites which are considered to be potentially suitable for future waste management development.</p> <p><i>Wards affected: All Wards</i></p>	19 Jun 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Steve Tremlett Tel: 29-2108</p>
41121	<p><b>St Aubyns former school site, Rottingdean - Planning Brief</b>  <i>All Committee Decisions</i>                      This report asks for approval to consult on a draft planning brief prepared in respect of the former St Aubyns School site. This draft brief sets out a framework of planning guidance for the future redevelopment of this site and has been prepared with the participation of Ward Councillors, Rottingdean Parish Council and landowner.</p> <p><i>Wards affected: Rottingdean Coastal</i></p>	19 Jun 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Jo Thompson Tel: 292500, Clare Flowers</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
41704	<p><b>Revised Local Development Scheme, 2014 – 2017</b>  <i>All Committee Decisions</i>                      1.1 To seek approval of the revised Local Development Scheme (LDS). This is the three year work programme for the Local Development Framework (LDF), which is the set of documents that make up the development plan for Brighton &amp; Hove, covering the period from 2014 to 2017.</p> <p><i>Wards affected: All Wards</i></p>	19 Jun 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Robert McNicol</p>
41847	<p><b>Filming - Fees &amp; Charges</b>  <i>All Committee Decisions</i>                      Proposals for revised fees and charges for filming within the city.</p> <p><i>Wards affected: All Wards</i></p>	19 Jun 2014		<p>Report of: Assistant Chief Executive</p> <p>Report Author: Ian Shurrock Tel: 29-2084, Toby Kingsbury Tel: 29-2701</p>
<b>AUDIT &amp; STANDARDS COMMITTEE</b>				
41253	<p><b>Human Resources and Organisational Development Annual Report</b>  <i>All Committee Decisions</i>                      Report of activity and performance for the Human Resources and Organisation Development service</p> <p><i>Wards affected: All Wards</i></p>	24 Jun 2014		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Janice Percy, Sue Moorman, Katie Ogden Tel: 29-1299</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
41969	<p><b>Annual Governance Statement 2013/14</b>  <i>All Committee Decisions</i>                      Annual Governance Statement for 2013/14 following completion of the annual review of the Council's governance arrangements, including its system of internal control.</p> <p><i>Wards affected: All Wards</i></p>	24 Jun 2014		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Mark Dallen Tel: 29- 1314</p>
41973	<p><b>Internal Audit Annual Report and Opinion</b>  <i>All Committee Decisions</i>                      Summarises the work that the Internal Audit Team has undertaken during the financial year 2013/14. The report includes the Head of Internal Audits Opinion on the system of internal control.</p> <p><i>Wards affected: All Wards</i></p>	24 Jun 2014		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Mark Dallen Tel: 29- 1314</p>
42252	<p><b>Complaints Update – Members and Corporate (June 2014)</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	24 Jun 2014		<p>Report of: Head of Law (Monitoring Officer)</p> <p>Report Author: Brian Foley Tel: 291229</p>
42265	<p><b>Audit &amp; Standards Committee Work Programme 2014/15</b>  <i>All Committee Decisions</i>                      This report presents the proposed 2014/15 Audit and Standards work programme.</p> <p><i>Wards affected: All Wards</i></p>	24 Jun 2014		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Mark Dallen Tel: 29- 1314</p>



Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
42272	<p><b>Standards Panel Training</b>  <i>All Committee Decisions</i>                      Report seeking approval of training plan to enable all members of Audit &amp; Standards Committee to serve on Standards Panels</p> <p><i>Wards affected: All Wards</i></p>	24 Jun 2014		<p>Report of: Head of Law (Monitoring Officer)</p> <p>Report Author: Oliver Dixon Tel: 29-1512, Brian Foley Tel: 291229</p>
42275	<p><b>Review of the Effectiveness of the System of Internal Audit</b>  <i>All Committee Decisions</i>                      is report details the results of a self-assessment of the system of Internal Audit against the UK Public Sector Internal Audit Standards and summarises outstanding activities and areas for development</p> <p><i>Wards affected: All Wards</i></p>	24 Jun 2014		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Mark Dallen Tel: 29- 1314</p>
42277	<p><b>Audit and Standards Committee Annual Report</b>  <i>All Committee Decisions</i>                      This draft report provides a summary of the Audit &amp; Standards Committee's performance and achievements during 2013/14.</p> <p><i>Wards affected: All Wards</i></p>	24 Jun 2014		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Mark Dallen Tel: 29- 1314</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
42077	<p><b>Strategic Risk Management Action Plan Focus: SR2 Financial Outlook; and SR19 Effective Use of Technology</b>  <i>All Committee Decisions</i>                      SR16 Wider Modernisation of Social Care; and SR13 Keeping vulnerable adults safe from harm and abuse</p> <p><i>Wards affected: All Wards</i></p>	24 Jun 2014		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Jackie Algar Tel: 29-1273</p>
42006	<p><b>Strategic Risk Review 2014 -15 &amp; Risk Management Action Plans – Updated May 2014</b>  <i>All Committee Decisions</i>                      The Strategic Risk Register is reviewed by the Executive Leadership Team every six months. This report provides an update of the Strategic Risk Register 2014 - 15 and the Risk Management Action Plans (risk MAPs) which relate to each Strategic Risk.</p> <p><i>Wards affected: All Wards</i></p>	24 Jun 2014		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Jackie Algar Tel: 29-1273</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
<b>Decisions Anticipated for July 2014</b>				
<b>POLICY &amp; RESOURCES COMMITTEE</b>				
39116	<p><b>City Plan Part One - Changes arising from Examination Process</b>  <i>All Committee Decisions</i>                      The report seeks approval of policy changes to the City Plan, required as part of the Development Plan Examination process. In accordance with the resolution of Council on 31 January 2013 some of these are considered to represent 'a major policy shift' and thus require agreement of Policy and Resources Committee .</p> <p><i>Wards affected: All Wards</i></p>	10 Jul 2014		Report of:  Report Author:
41442	<p><b>2013-14 Year End Performance Report</b>  <i>All Committee Decisions</i>                      Full Year Report for Council via P&amp;R</p> <p><i>Wards affected:</i></p>	10 Jul 2014  14 Jul 2014  17 Jul 2014		Report of: Executive Director for Finance & Resources  Report Author: Andy Edwards Tel: 29-6823

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
41750	<p><b>Minimum sustainability standards for catering contracts</b>  <i>All Committee Decisions</i>                      Report seeking approval to adopt minimum sustainability standards for council catering contracts.</p> <p><i>Wards affected: All Wards</i></p>	<p>10 Jul 2014  10 Jul 2014</p>		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Francesca Iliffe Tel: 29-0486, Shelaine Siepel, Edward Barfoot</p>
42004	<p><b>Stanmer Park Masterplan - Approval of Stage 1 Heritage Grant Applications</b>  <i>All Committee Decisions</i>                      Report will:                      Update members on the progress made on the project                      Seek approval for the submission of Heritage Grant and Heritage Lottery Fund Applications to fund the delivery of the Masterplan                      Seek in principle approval for the match funding strategy for the project</p> <p><i>Wards affected: All Wards</i></p>	10 Jul 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Jan Jonker Tel: 29-4722</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
42191	<p><b>Traffic Signal &amp; Control Equipment Contract</b>  <i>All Committee Decisions</i>                      Maintenance and supply of traffic signal, control and information equipment.</p> <p><i>Wards affected: All Wards</i></p>	<p>10 Jul 2014                      10 Jul 2014</p>		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Sean Power</p>
42218	<p><b>Home to School Special Needs Pupils Transport and Other Social Care Transport Contract</b>  <i>All Committee Decisions</i>                      Authorisation to tender for a new contract on expiry of the existing framework agreement in accordance with Contract Standing Orders</p> <p><i>Wards affected: All Wards</i></p>	<p>10 Jul 2014                      10 Jul 2014</p>		<p>Report of: Executive Director for Children's Services</p> <p>Report Author: Michael Nix Tel: 29-0732, Wendy Ellis-Martin, Steve Dillow</p>
41830	<p><b>Procurement of Waste and Recycling Contract</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	<p>10 Jul 2014</p>		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Martin Hedgecock Tel: 295047</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
40874	<p><b>New England House Growth Hub</b>  <i>All Committee Decisions</i>                      Report on the business case in City Deal to renovate and extend New England House and operate it as a Growth Hub for the creative and digital industries. Seek agreement to begin procurement of a private sector partner.</p> <p><i>Wards affected: All Wards</i></p>	10 Jul 2014		Report of:  Report Author:
38132	<p><b>Effect of employment blacklists on council procurement</b>  <i>All Committee Decisions</i>                      Report on the effect of blacklisting by bidders to council contracts</p> <p><i>Wards affected: All Wards</i></p>	10 Jul 2014		Report of: Head of Law (Monitoring Officer)  Report Author: Oliver Dixon Tel: 29-1512
<b>ENVIRONMENT, TRANSPORT &amp; SUSTAINABILITY COMMITTEE</b>				
41308	<p><b>Award of Lease Rottingdean Pitch &amp; Putt</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: Rottingdean Coastal</i></p>	1 Jul 2014		Report of:  Report Author:
41996	<p><b>North Street Environmental Improvement</b>  <i>All Committee Decisions</i>                      To update members of proposals by the Royal Bank of Scotland to improve the environment of North Street in the vicinity and to seek member approval to progress the plans towards implementation.</p> <p><i>Wards affected: Regency; St Peter's &amp; North Laine</i></p>	1 Jul 2014		Report of: Executive Director for Environment, Development & Housing  Report Author: Jim Mayor Tel: 29-4164

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
42001	<p><b>East Brighton Park and Wilson Avenue Parking Controls - Formal Traffic Order Consultation</b>  <i>All Committee Decisions</i>                      To consider the results of the TRO consultation for East Brighton Park and Wilson Avenue.                      To consider the recommendations based on the outcome of the consultations on the scheme.</p> <p><i>Wards affected: East Brighton</i></p>	1 Jul 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Jan Jonker Tel: 29-4722</p>
41062	<p><b>Lewes Road Triangle resident parking scheme consultation</b>  <i>All Committee Decisions</i>                      Residents in the Lewes Road Triangle area are to be consulted on a resident parking scheme from early April to see if there is support to take forward a proposal. The area is being consulted on an extension of the Area J parking scheme (9am- 8pm) as the roads are immediately adjacent to this zone.</p> <p><i>Wards affected: St Peter's &amp; North Laine</i></p>	1 Jul 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Charles Field Tel: 29-3329</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
41051	<p><b>Bakers Bottom &amp; Craven Vale resident parking scheme consultation</b>  <i>All Committee Decisions</i>                      Residents in the Bakers Bottom and Craven Vale areas are to be consulted from the end of the month on a resident parking scheme to see if there is support to take forward a proposal. The areas are being consulted on an extension of the Area U light touch scheme (10am-11am &amp; 2pm-3pm) as the roads are immediately adjacent to this zone.</p> <p><i>Wards affected: East Brighton; Queen's Park</i></p>	1 Jul 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Charles Field Tel: 29-3329, Juliet Theobald, Marie Chesham</p>
40528	<p><b>Brighton &amp; Hove Permit Scheme</b>  <i>All Committee Decisions</i>                      A Permit Scheme is an important development for Brighton &amp; Hove City Council and the surrounding area. The development of the scheme shows how the Council, working together with communities and stakeholders, expects to support and deliver the wider aims and priorities that the city has, by investing in the management of it's transport network.</p> <p><i>Wards affected: All Wards</i></p>	1 Jul 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Jeff Elliott Tel: 29-2468</p>



Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
41169	<p><b>Brighton Marina to River Adur coastal study</b>  <i>All Committee Decisions</i>                      The study sets out how the coast can be managed over the next 100 years so as to maintain an appropriate standard of protection. Committee is asked to approve the study for submission to the Environment Agency.</p> <p><i>Wards affected: All Wards</i></p>	1 Jul 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Andrew Renaut Tel: 29-2477, Martin Eade Tel: 294568, Marie Chesham, Mark Prior Tel: 01273 292095</p>
41325	<p><b>Area J Resident Parking Scheme extension - Traffic Regulation Order consultation</b>  <i>All Committee Decisions</i>                      The purpose of this report is to address comments and objections to the draft traffic regulation orders</p> <p><i>Wards affected: Preston Park; Withdean</i></p>	1 Jul 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Owen McElroy Tel: 29-0368</p>
41430	<p><b>Review of the Animal Welfare Charter</b>  <i>All Committee Decisions</i>                      Review of the Animal Welfare Charter to update it and remove the exemption allowing performances in circus involving equestrian acts using only horses and ponies.</p> <p><i>Wards affected: All Wards</i></p>	1 Jul 2014		<p>Report of: Director of Public Health</p> <p>Report Author: Roy Pickard Tel: 29-2145</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
38958	<p><b>Road Safety Audit Policy'</b> <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	1 Jul 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Martin Heath</p>
38956	<p><b>Safer Roads Strategy 2014-2020 - A Road Safety Strategy for Brighton &amp; Hove</b> <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	1 Jul 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Martin Heath</p>
<b>HEALTH &amp; WELLBEING BOARD</b>				
<b>Decisions Anticipated for September 2014</b>				
40483	<p><b>Day Services Review June 2014</b> <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	29 Jul 2014		<p>Report of: Executive Director for Adult Services</p> <p>Report Author: Anne Richardson-Locke Tel: 01273 290379</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
<b>HOUSING COMMITTEE</b>				
42299	<p><b>Tenancy policies</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	24 Sep 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Satbinder Sidhu</p>
41669	<p><b>West Pier Project Update and Options Appraisal</b>  <i>All Committee Decisions</i></p> <p>A report to look at whether to re-commission, remodel, or re-provide the West Pier Hostel</p> <p><i>Wards affected: Regency</i></p>	24 Sep 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Sue Forrest</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
<b>ECONOMIC DEVELOPMENT &amp; CULTURE COMMITTEE</b>				
39932	<p><b>Designation of a Neighbourhood Area and Neighbourhood Forum - Hove Station Neighbourhoods</b>  <i>All Committee Decisions</i></p> <p>The purpose of this report is to determine two neighbourhood planning applications. One seeks the designation of a Hove Station Neighbourhoods Area and the other seeks the designation of a respective Hove Station Neighbourhoods Forum. This will enable the forum to prepare a Neighbourhood Development Plan in the area in accordance with the Localism Act 2011.</p> <p><i>Wards affected: Central Hove; Goldsmid; Hangleton &amp; Knoll; Hove Park; Westbourne; Wish</i></p>	18 Sep 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Rebecca Fry Tel: 29-3773</p>
35503	<p><b>The Conservation Strategy - Review</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	18 Sep 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Tim Jefferies Tel: 29-3152</p>
<b>Decisions Anticipated for October 2014</b>				
<b>Decisions Anticipated for November 2014</b>				
<b>Decisions Anticipated for December 2014</b>				

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
<b>Decisions Anticipated for January 2015</b>				
<b>Decisions Anticipated for February 2015</b>				
<b>Decisions Anticipated for March 2015</b>				